

**33<sup>rd</sup> ANNUAL GENERAL MEETING - AGENDA**  
**The Gemmological Association of Australia**  
**(NSW Division) Incorporated**  
**DATE:** Monday 25<sup>th</sup> March 2024  
**TIME:** 6:30pm  
**VENUE:** Gemmology House, 128 Terry Street Rozelle NSW 2039

*(Live Stream Meeting is available, details to follow)*

1. **WELCOME** – President (Leo Hyde), Secretary (Michael Cox)
2. **PURPOSE OF MEETING** – Secretary (Michael Cox)
  - To confirm the Minutes from the 32<sup>nd</sup> AGM held 08 May 2023
  - To receive Committee reports on activities for 2023
  - To receive and adopt the audited financial statements and accompanying report for the year ending 31 December 2023
  - To elect the President and Ordinary Committee Members for 2024
3. **RECORDING**
  - 3.1. Present
  - 3.2. Direct Votes
  - 3.3. Apologies
4. **ADOPTION OF AGENDA**
5. **CONFIRMATION & ADOPTION 32<sup>nd</sup> AGM MINUTES – 08 May 2023**
6. **REPORTS**
  - 6.1 President's Report
  - 6.2 Acting Secretary's Report
  - 6.3 Vice-President Education's Report
  - 6.4 Education Support Officer's Report
  - 6.5 Treasurer's Finance Report
7. **FINANCIAL STATEMENTS**
  - 7.1 Receipt of Financial Statements
  - 7.2 Adoption of Financial Statements
8. **ELECTION OF PRESIDENT AND GENERAL COMMITTEE MEMBERS**

(Note - Nomination will be received by the Secretary in writing by submitting the completed 'Nomination for Committee Member' form and 'Statutory Declaration' no later

than 2 business days before the AGM and if insufficient nominations are received further nomination will be called from the floor of the meeting).

## 10. GENERAL BUSINESS

## 11. CLOSE OF MEETING