

MINUTES FROM THE 32nd ANNUAL GENERAL MEETING (AGM) Gemmological Association of Australia (NSW Division) Inc. 8 May 2023

At via Goto meeting electronic meeting
[NSW Trustees: T S Coldham, T Smallwood, P W Gerrard, B Sechos Nic Dracakis]
Public Officer: L Hyde

AGM Chairperson – President Leo Hyde (LH)
Secretary – Jason Reberger (JR)

1. WELCOME AND OPENING REMARKS

LH declared the 32nd AGM open at 6:10 pm and welcomed the attending Members, Trustees, Honorary Life Members and Life Members.

2. PURPOSE OF THE MEETING

LH, advised that notice of the 32nd AGM was given to all members via email on 7th April 2023. Members that do not have email addresses registered with the GAA NSW received notification by standard mail. Copies of AGM papers were also made available at 128 Terry St. and via the GAA NSW website page for download.

The purpose of this meeting is to:

- Confirm the Minutes from the 31st AGM held on 6th of June 2022;
- Receive Management Committee Member’s reports on activities for 2022;
- Receive and adopt the audited ‘*Financial Statements for the year ending 31 December 2022*’, prepared by the GAA NSW auditors Keddie & Associates.
- To elect the President and Committee Members for 2023 Management Committee.

3. RECORDING

3.1 Present

Attendees to the meeting are as recorded in the “Attendance Book” and were as follows:

| | | | |
|----------------|------------------|----------------|----------------|
| Leo Hyde | Deb Hudson | Jason Reberger | Ella Lam |
| Cheryl Murdock | Michael Cox | Lisa Doherty | Linda Evenhuis |
| Bill Sechos | Lesley Mountford | | |
| | | | |
| | | | |

3.2. Direct Votes

2 Direct Votes were received from the following financial members, and these were read to those present by LH.

| | | | |
|---------------|-----------------|--|--|
| Yma ten Hoedt | Alexander Cooke | | |
|---------------|-----------------|--|--|

3.2.1 Tellers appointment

Leo Hyde and Jason Reberger agreed to be Tellers for the purpose of issuing polls and tallying results on votes held.

3.3. Apologies

Apologies were received from:

| | | |
|---------------------|--------------|--------------|
| Desiree Zincirkiran | Graham Henry | Neil McGrath |
| Terry Coldham | | |

All Direct Vote respondents as listed in item 3.2 were also accepted as apologies.

No further apologies were received from the floor.

4. ADOPTION OF THE AGENDA

LH read through the agenda.

MOVED LH and Seconded BS.

THAT the Agenda be adopted, with no alteration.

Vote by show of response: **CARRIED**

5. CONFIRMATION & ADOPTION OF THE 31st AGM MINUTES

The Minutes were available on the GAA NSW webpage and were also tabled at the meeting for attendees' consideration.

MOVED DH and Seconded MC.

THAT the '*Minutes of the 31st Annual General Meeting*' held on 6 June 2022 as tabled be accepted as a true and accurate record of the meeting.

Vote by show of response: **CARRIED**

6. MANAGEMENT COMMITTEE REPORTS

Reports to the Annual General Meeting were received and tabled from: -

6.1 President LH

High Points – Back to normal, reasonable sized classes. Only 1 dropout from Gem 1 (Deferred). Much better retention of students than last year.

Building is almost fully functional, the area in the basement is now clear and we can now park cars in there. Around 8 or 9 cars. Rest of the building (exception of new whiteboard) has been finished.

Membership is on a positive trajectory. LY was the first year that has been increased. And similar again this year. Credit to that goes to the Committee. Many comments about the Building as a positive note which hears to this.

Started new courses. Thanks QLD for sending us their 2 Day Gems and Gemmo Course.

Thanks to Jan Vlazny for editing the course. Has now been run 4 times and has good attendance at all. Our 10 week course has now been slower due to the 2 day course.

Various students have reenrolled in other short courses or expressed an interest in diploma.

Antiques courses run and was well seated. Antique Jewellery course was run with 11 students and there was good feedback. DH – has received positive feedback from student she run into.

Movement to Mail Chimp and Trybooking has been positive. Dramatic reduction of Workloads on Admin due to electronic sign up.

Started to attend exhibition again. 2 students came as a result of the Hawkesbury Show. We are going to the show in August which is the much bigger show. We need more people to attend these shows and get more people involved. Get some more Gem 2 students involved.

DH – Was run a show with Chris (A student) – who was fabulous and enthusiastic. Thanks to Deb, Linda, Cheryl, Lisa for attending these shows.

BS – We might consider that VIC does is that they send forms to students who just finished to advertise if they want to help. Maybe we can get a copy of the wording that VIC uses so we can get more volunteers.

LE – As part of exiting the course is there a way that this can be further linked to Membership Renewal and Volunteers etc. LH – Very valid point.

LH – Noted that one student from last year has been involved in volunteering and has expressed interest in doing the Gem Review when their workload decreases.

CM – It would be handy to have people who are in the industry to help out as they have professional experience.

DH – Thinks we need a mix to hobbyist and industry.

LH - CM/LD thanks to sorting out more and more gems.

CM – They have now changed some stones with have dedicated courses. Working towards identifying further and further stones. Everything has been simplified now on a Letter basis. Now specifically working towards putting together stones for certain courses so as to have each course having their own trays.

The idea is now that nobody takes individual stones and just take a whole tray. So the whole process of using stones has become a lot more simpler.

LH thanks CM and LD.

Federal Conference – LE and DH have worked to get Accommodation and Venues. Great job in getting North Ryde RSL – There is over 50 people going to be in attendance.

Financial Side we made a profit leave the rest to JR.

Thanks to the Committee as everyone has put in some effort. Thanks to all the Teachers, Amy and Damien for keeping the place running.

6.2 Honorary Secretary – Moved by LH and DH. All carried.

6.3 Committee Education Report – Short Courses have been very popular. Reiterate that some students have

Retain ESO Focus on day to day activities. Graduation Activities.

Very good student acquisition from the Fairs and one of our main sources of new students.

Something that we need to support more moving forward and we got to get better and completely these. DH – would be nice to be in a position.

LH Moved and DH seconded.

6.3 Treasurer Finance Report – JR Noted through Treasurers Report. Healthy Profit for the Year even after large depreciation. Consistent budgeting and tracking by the committee has been done month to month. NSW has been able to reinvest the sale money of old gem house into the new gem house. We are at a much better financial position now then before the sale. Short courses have been run interrupted. Our membership Numbers have increased this year. Good Result for the year. **JR tabled, LE moved and seconded by MC unanimously accepted vote.**

6.4 Curator Specimens Report – N/A

LH MOVED and Seconded DH, THAT the AGM Management Committee Reports be received and adopted.

Vote by show of electronic and hands response **CARRIED.**

7. RECEIPT AND ADOPTION OF FINANCIAL STATEMENTS

JR presented and tabled the '*Financial Statements for the year ended 31 December 2022*' as prepared by the auditors Keddie & Associates.

JR MOVED and Seconded BS, THAT the 'Financial Statements for the year ended 31 December 2022', be adopted.

Vote by show of hand: **CARRIED.**

8. SPECIAL RESOLUTION

LH – If this rule was continued that we would be in trouble if the Section C and D of the 31.7 Amended Clause. So this rule is to be voted on so that the Committee can be run successfully.

A Member did question whether this clause can be removed. We can confirm that there is no

LH – Moves that the special resolution be voted on.

BS – Seconds the motion.

All in favour and motion has been carried.

9. ELECTION OF PRESIDENT AND COMMITTEE MEMBERS

DH advised that the Management Committee size could be no less than five persons and no more than nine. LH suggested as there are only 1 candidate for each position that a poll was not needed, and a show of hands would be adequate.

Nominations were received in writing by the Secretary prior to the meeting for candidates eligible for the position of President and/or Committee Member.

DH then declared all positions vacant.

9.1 Election of President

DH advised only 1 candidate had nominated and LH was elected by a show of all in favour.

9.2 Election of Treasurer

LH moved that JR be elected as Treasurer. DH seconded. All in favour.

9.3 Election of General Committee Members 2023:

LH advised that eight nominations had been received for a maximum of eight available places. A show of electronic voting proceeded with the following results resolved:-

| NOMINEE | NOMINATOR | SECONDER | Vote | Result |
|---------------------------------|------------------|------------------|------------|---------|
| <u>General Committee Member</u> | | | | |
| Cheryl Murdoch | Leo Hyde | Deb Hudson | electronic | Elected |
| Linda Evenhuis | Leo Hyde | Deb Hudson | electronic | Elected |
| Lisa Doherty | Leo Hyde | Deb Hudson | electronic | Elected |
| Jason Reberger | Leo Hyde | Deb Hudson | electronic | Elected |
| Alan Vongsavanh | Lesley Mountford | Ella Lam | electronic | Elected |
| Bill Sechos | Alan Vongsavanh | Ella Lam | electronic | Elected |
| Lesley Mountford | Alan Vongsavanh | Ella Lam | electronic | Elected |
| Ella Yuen Ping Lam | Alan Vongsavanh | Lesley Mountford | Electronic | Elected |
| Deborah Hudson | Leo Hyde | Linda Evenhuis | Electronic | Elected |

It was noted that at the first Management Committee meeting Elected Members will be appointed to other Office Bearing roles.

10. General Business

Propose a motion that a massive thanks to Leo Hyde for the Building Work that he has done. DH Proposed. LE Seconded. All Moved.

11. CLOSE OF MEETING

LH thanked the members who had attended electronically due to Covid future AGM will be in person and electronically and welcomed the incoming coming committee members and declared the AGM closed at 7.13 pm.

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2023 President –

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Date